

ST. CLAIR COUNTY LIBRARY BOARD OF TRUSTEES REGULAR MEETING MINUTES

TIME & PLACE: 6:30 p.m. Tuesday, February 24, 2026  
Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

PRESENT: BOARD MEMBERS: Elizabeth Buckley, Andrea Wine Cansfield, Stacey Lauwers, Michael McCartan, and District 5 Vacant. DIRECTOR: Allison Arnold.

ABSENT: None.

ALSO PRESENT: STAFF: Janet Curtiss, Scott Nichols, Nicole Pinsky, Kimberley Radatz. OTHER: Virginia Coury.

Welcome

Call to order by Chairperson McCartan, roll call attendance by Director Arnold at 6:31 p.m.

Pledge of Allegiance was said.

- I. AMENDMENTS TO THE AGENDA:  
None.
- II. APPROVAL OF AGENDA:  
**Moved by Member Lauwers and supported by Vice-Chairperson Buckley to approve the agenda as presented. Motion unanimously carried.**
- III. CITIZEN'S COMMENTS:  
None.
- IV. CONSENT AGENDA:  
**Moved by Vice-Chairperson Buckley and supported by Member Lauwers to approve the consent agenda as presented. Motion unanimously carried.**
  - a. Approval of minutes – December 9, 2025 (regular meeting)  
January 27, 2026 (regular meeting - cancelled)
- V. FINANCIAL REPORTS:  
**Moved by Member Wine Cansfield and supported by Vice-Chairperson Buckley to receive and file December & January Financial reports as presented. Motion unanimously carried.**
- VI. ITEMS FOR ACTION:
- VII. ITEMS FOR DISCUSSION:
  - a. Library System - Strategic Plan – update.
  - b. Schedule 2026 - Library Board meetings/workshops.  
**Moved by Chairperson McCartan and supported by Vice-Chairperson Buckley to approve the 2026 Library Board meetings/workshops Schedule as presented. Motion unanimously carried.**
- VIII. COMMUNICATION:
  - a. Library Director's report – November, December & January.  
**Moved by Vice-Chairperson Buckley and supported by Member Lauwers to receive and file November 2025, December 2025 & January 2026 communications as presented. Motion unanimously carried.**

IX. ITEMS FOR INFORMATION:

- a. 2025 3<sup>rd</sup> & 4<sup>th</sup> Quarter Strategic Priorities – update.
- b. Director’s Evaluation Schedule.

X. ADJOURNMENT:

**Meeting adjourn at 7:16 p.m.**

NEXT MEETING DATE(s): **Tuesday, March 24, 2026, 6:30 p.m.** – Regular Meeting, Port Huron Branch, Gilbert Wilcox Meeting Room, 210 McMorran Boulevard, City of Port Huron.

Respectfully Submitted:

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Michael P. McCartan, Chairperson

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Allison S. Arnold, Director/Secretary

